

Important Note to Applicant 申請者注意:

- The court section in the report may contain records from 2 years prior to the reporting date.
信貸報告內的法院公告部份可能包括於報告日期前 2 年內的記錄。
- A request to DBHK for a status update on public record item(s) in the CCRA report can be submitted by either the following means: 如欲更新報告內之公開記錄，可通過以下任何一種方式連同需要證明文件向鄧白氏提出:
 - Email** the completed and duly signed **COPY** form with certified true copies of the settlement proof by professional bodies, or 電郵已填寫並簽署的申請表**副本**，連同經專業認可機構核證的結算證明文件，或
 - Post** the completed and duly signed **ORIGINAL** form with a hard copy of the settlement proof signed by authorized person with company stamp on each page. 郵寄已填寫並簽署的申請表**正本**，連同每頁已有公司授權人員簽署及公司印章的結算證明文件副本。
- Upon DBHK's verification of the application form and the settlement proof, the updated status will be given in 3 business days. 當收妥及核證所有文件無誤後，鄧白氏將於 3 個工作天內通知申請人記錄已被更新。
- All data in this form and the submitted documents will be kept strictly confidential and used for DBHK internal use only. 所有資料將會保密並只作鄧白氏內部使用。
- The applicant may request for an updated CCRA report by filling out CCRA006 Self-Request Report and Monitoring Subscription Form with the report charge of HK\$ 370. 申請人可要求索取更新報告，請填妥 CCRA006 自訂報告及監察服務申請表，並繳付\$370 港幣報告費用。

To be Completed by Applicant 由申請人填寫 (Please ✓ as appropriate and fill in as applicable. 請在適當方格上加上✓號並填上有關資料)

Company Name 公司名稱:	Date of Request 申請日期:
English Name of Contact Person 聯絡人英文名稱: ☐ Mr.先生 ☐ Ms.女士	Registration Number 註冊號碼 : (Either One 任選其一): ☐ HKBR No. 香港商業登記號碼:
Email 電郵:	☐ Other Registration No. & Place 其他註冊號碼及地區:
Telephone 聯絡電話:	

Court File(s) to be updated 所需更新的法院檔案:

	Claim No. 申索編號	Settlement Details 結案明細 (e.g. Claim Settled / discontinued / withdraw or Raise a Dispute 索賠已解決/中止/撤回或提出爭議)
1		
2		
3		
4		
5		

Confirmation and Declaration from Applicant 申請人聲明

I/We hereby confirm that the information given above is correct and complete and authorize DBHK to verify the same from any sources it may deem fit. I/We also undertake to notify DBHK immediately in any changes to the above information. I/We understand DBHK reserves the right to accept or reject any request submitted by us. 本人(等)證實上述資料乃屬正確及完整，並授權鄧白氏可向任何方面證實。本人(等)亦同意如上資料有任何改變，會立即通知鄧白氏。本人(等)明白鄧白氏有權接受或拒絕本人(等)所提出的要求。

Authorized Signature and Company Stamp 授權簽署及公司印章

Court File(s) Result Update by DBHK 更新法院檔案適用—由鄧白氏商業資料(香港)有限公司職員批核及處理

☐ Approve 批准 ☐ Reject 拒絕	Approved and Processed by 批核及處理人簽署 Name 姓名: _____ Date 日期: _____
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